

Name of meeting: District Committee – Kirklees Rural Meeting
Date: 11 September 2014
Title of report: Devolved Budgets - Projects & Proposals for expenditure

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	N/A
Is it in the Council's Forward Plan ?	N/A
Is it eligible for "call in" by Scrutiny ?	Yes
Date signed off by <u>Director</u> & name	As detailed in the attached reports
Is it signed off by the Director of Resources?	
Is it signed off by the Acting Assistant Director - Legal & Governance?	
Cabinet member portfolio	Communities & Leisure

Electoral [wards](#) affected: Colne Valley, Denby Dale, Golcar, Holme Valley North, Holme Valley South, Kirkburton
Ward councillors consulted: All
Public or private: Public

1. Purpose of report

- 1.1 For members to note the budget position and consider the projects put forward by services and community and voluntary organisations.

2. Key points

- 2.1 The District Committee has been delegated the capital and revenue budgets below to support the activities identified as a priority by the Committee.

The Capital funds can only be used to pay for equipment, buildings and facilities that keep some value after purchase (i.e. called assets).

- 2.2 District Committee Delegated Budgets:

DEVOLVED BUDGETS	Rollover from 2013-14	Allocation 2014-15	Funding Approved 2014-15	Returns to budget	Balance remaining	Balance after current commitments 2.3
Revenue	£10,348.65	£76,554.00	£21,170.00	£0.00	£65,732.14	£65,232.14
Capital	£25,216.00	£0.00	£0.00	£0.00	£25,216.00	£25,216.00

2.3 For Noting

FAST TRACK COMMISSIONING & DISCRETIONARY GRANTS – supported by Councillors and the Chair of Committee & approved by Head of Safe and Cohesive Communities:

For noting on decision summary:

Project Description	Ward	Service/ Organisation	Comments	Cost
Discretionary –WW1 Commemorative Event Approved 24/07/2014	Holme Valley South	Holme Valley Parish	Discretionary Grant	£500.00
			Total:	£500.00

2.4 Summary of Revenue projects for consideration:

Project Description	Ward	Service/ Organisation	Comments	Cost
Support to Holme Valley South Neighbourhood Management Group	Holme Valley South	Communities & Leisure	Appendix:2	£2,000.00
Scout Hut external rendering	Golcar	25th Salendine Nook Scouts	Appendix:3	£1000.00
Marsden Community Association – Community Noticeboards	Colne Valley	Marsden Community Association	Appendix:4	£500.00
Holmfirth Food & Drink 2014	Holme Valley South	Wellbeing and Communities	Appendix:5	£2,000.00
			Total:	£5,500.00

Summary of Capital projects for consideration:

Project Description	Ward	Service/ Organisation	Comments	Cost
Shepley War Memorial Project - (Kirk)	Kirkburton	Shepley Village Association	Appendix:6	£1,228.00
Shelley Community Football Club– Improvement works (Kirk)	Kirkburton	Shelley Community Football Association	Appendix:7	£3,000.00
			Total:	£4,228.00

2.5 See attached appendices-

- Appendix 1 - Grant criteria
- Appendix 2-7 - Projects for consideration

3. Implications for the Council

As detailed in the attached reports.

4. Consultees and their opinions

As detailed in the attached reports.

5. Next steps

The public, relevant services and organisations will be informed of the committee decisions.

If funding is approved, projects will be progressed as outlined in the attached reports.

6. Officer recommendations and reasons

That the Committee makes a decision to approve, reject or defer each application as set out in the attached reports.

7. Cabinet portfolio holder recommendation

Not Applicable

8. Contact officer and relevant papers

Carol Gilchrist – Engagement and Cohesion Manager

carol.gilchrist@kirklees.gov.uk 01484 221000

Julie McDowell - Area and Neighbourhood Action Co-ordinator

julie.mcdowell@kirklees.gov.uk 01484 221000

9. Director responsible

Kimiyo Rickett, Assistant Director, Communities and Leisure

kimiyo.rickett@kirklees.gov.uk 01484 221000

Kirklees Rural District Committee Grant Scheme 2014 - 2015

Kirklees Rural District Committee works with services, partners and local people. Grants are available to community and voluntary organisations to address locally identified issues and deliver services, facilities and activities that address local needs.

Council Criteria

The following criteria are set for all Council grant schemes based on recommendations from audit on the expenditure of public money. The following are extracts from the policy. The full Grant Aid Policy can be viewed on the council website.

The Council will fund organisations which are Voluntary and Community Organisations operating on a non-profit distributing basis. This means that any profits made by the organisation must be invested back in to the company to promote the company's social objectives. Social enterprises will also be eligible if 60% or more of their profits are reinvested in to the company to further their social objectives.

Activities must be wholly or partially for the benefit of Kirklees residents and have aims, objectives and policies that complement those of Kirklees Council.

Eligible Groups

Groups must register through the Grants Access Point which once complete is valid for 3 years. Officers will check that organisations:

- Have a recognised legal structure with governance arrangements which outline who and how decisions are made. In some cases, groups may be new and have no constitution so they must ensure the money is held by a recognised body
- Are independent of the public and private sectors (unless the specific scheme will fund these organisations in certain circumstances)
- Are legally able to carry out the activities described
- Are financially viable and have appropriate clear financial controls including a bank account with two signatories and the production of annual accounts
- Have a clear management structure that is democratic and aims to represent its users
- Have policies for employees and volunteers which are compliant with all relevant legislation. Employees or freelance staff must be paid at least the minimum wage
- Have all relevant insurances and licenses

Note: if small or new community groups do not have a governing document or bank account, provision can be made to allow another organisation to manage funds on their behalf. By doing so, community activities can be encouraged and the organisation allowed time to develop.

Who and What Cannot Be Funded

- Organisations with large amounts of uncommitted reserves which equate to more than twelve months of operating costs
- Organisations with party political aims
- Organisations that have failed to comply with previous grant conditions (unless there is evidence to prove that this will not happen again)
- Activities that promote religious or political beliefs
- Any project that duplicates services already provided and/or funded by the Council
- Activities and projects that have already been funded from other sources
- Lobbying activities
- Purely social activities with no other discernible benefits/impacts
- Activities and projects which are raising money for charity
- Payments to meet debts or liabilities
- Expenses incurred before a grant has been formally awarded

Kirklees Rural District Committee Criteria

- Community organisations must be based in either Colne Valley, Denby Dale, Golcar, Holme Valley North, Holme Valley South or Kirkburton wards and/or their project must directly benefit communities within those wards.
- Applicants must demonstrate/evidence there is a need for the proposed project and how the project will help meet that need
- Groups are advised to discuss their project with all three ward councillors concerned, before submitting their application.
- Applicants should demonstrate how their project represents good value for money
- Each group will only be funded once in any financial year; (additional funding may be considered in exceptional circumstances at the discretion of the District Committee).
- Priority will be given to projects that do not have access to other Kirklees Council funding sources/initiatives
- For grant applications up to £500 and where an application is time sensitive, the District Committee can utilise the Discretionary Grants procedure. The decision making process for discretionary grants is delegated to the Head of Safe and Cohesive Communities in consultation with the District Committee Chair, and relevant ward members.
- Groups must **normally** provide at least 50% of the project costs from other sources;
- The Committee will **normally** make grants of around £1,000, although the amount awarded to any group will be at the Committee members' discretion.

Note for applicants

Depending on the nature of the activity/project you are applying for, consider: costs for crèche, interpretation, translation, etc. allow time for relevant checks to take place, e.g. Disclosure and Barring Service (DBS) checks.

Kirklees Rural District Committee Application Process

Groups are advised to discuss their project with all three ward councillors concerned, before submitting their application. Contact details for your ward Councillors can be found here <http://www.kirklees.gov.uk/you-kmc/yourcouncillors/index.aspx>



Contact the Voluntary & Community Sector (VCS) Team at: **Communities & Leisure, 4th Floor, Civic Centre 1, High St, Huddersfield, HD1 2YU. t:01484 221000**
e: funding@kirklees.gov.uk

They will carry out an organisational appraisal in order to register your group. They will also help identify funding opportunities from the Council and externally.



Complete the registration form and return to the V&CS team, making sure that all documents required are enclosed e.g Constitution and accounts (if you require assistance in completing the form contact the Team direct)



Your group fills out the application form (which asks for the registration number) to explain the project, how it fits the criteria and the costs and finance details. Please return this to the:
Area and Neighbourhood Action Team, Civic Centre 1, High Street, Huddersfield, HD1 2YU t:01484 221000 e:area.neighbourhoodteam@kirklees.gov.uk



When it has been checked by an officer, your application will then be presented to the Committee at a public meeting for a decision by members. Group's representatives are welcome and encouraged to attend and comment.



We will write to you to let you know if your application has been successful – if this is the case, you will need to sign an agreement stating that your group accepts the terms and conditions of the grant award. If a grant is not awarded, you will be informed as to the reasons why



We would normally expect a decision to be made within 8 weeks of receipt of a **totally complete** application form. This will vary due to the cycle of meetings that specific committees have scheduled



Your group will be expected to fill in a Project Monitoring Form once the activity is completed – photographs, project promotional materials, proof of the activity including receipts for money spent will be required. This information will be fed back to the Committee and the public. You may be invited to discuss the impact of the project with the Committee.



Name of meeting: Kirklees Rural District Committee – Public Meeting
Date: 11 September 2014
Title of report: Support to Holme Valley South Neighbourhood Management Group (HVS)

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan?	N/A
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett Assistant Director Communities & Leisure 02/09/14
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet member portfolio	Communities & Leisure

Electoral [wards](#) affected: Holme Valley South
Ward councillors consulted: All Kirklees Rural District Committee Councillors
Public or private: Public

- The purpose of this report is to request funding to "top up" the Holme Valley South Neighbourhood Management Group budget. A sum of £2,000 is requested to bring the Holme Valley South NMG funding up to a workable amount.
- The balance of the Holme Valley South NMG fund is £298.75 as of 28th July 2014.
 - £50 of this has been allocated towards the printing of Bogus Caller cards that will be distributed (along with advice and reassurance) by the Neighbourhood Policing Team to tackle bogus callers operating in the rural parts of Kirklees.
 - Currently a camera is deployed to an address in Netherthong to tackle anti-social behaviour. Due to this activity, there has been a request for this camera to remain in place for a further four weeks. This will incur a charge of £200.
 - A camera is in situ outside the Post Office in New Mill looking onto the junction. This camera has provided evidence in a number of cases. It is proving so useful that a more permanent arrangement is being sought. In the meantime it is desired that this camera remains in situ which incurs a charge of £50 per week.

3. Implications for the Council

Because the funding is used for small amounts of spending, there are no implications for the council.

4. Consultees and their opinions

The Chair of the relevant NMG is supportive of the need for this funding to be available.

5. Next steps

Should there be no call on all the funding, it will remain unspent and, in that case, will be redirected back to source.

6. Officer recommendations and reasons

It is recommended that Members approve £2,000 from the Kirklees Rural District Committee devolved revenue budget, which will allow a speedy response to issues raised at the Holme Valley South ward NMG, thus improving the service to communities served by the working group.

7. Cabinet portfolio holder recommendation

N/A

8. Contact officer and relevant papers

Helen Simpson, Safer Communities Officer
Helen.simpson@kirklees.gov.uk

Chris Walsh, Safer Communities Manager
Chris.walsh@kirklees.gov.uk

9. Assistant director responsible

Kimiyo Rickett
Kimiyo.rickett@kirklees.gov.uk



Name of meeting: Kirklees Rural District Committee – Public Meeting
Date: 11 September 2014
Title of report: Scout Hut External Rendering

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan?	N/A
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett Assistant Director Communities & Leisure 02/09/14
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet member portfolio	Communities & Leisure

Electoral [wards](#) affected: Golcar Ward
Ward councillors consulted: All Kirklees Rural District Committee Councillors
Public or private: Public

1. Purpose of report

For members to consider awarding grant funding to the 25th Salendine Nook Scouts .The group is requesting **£1000 revenue funding**.

2. Key points

2.1 Background

Salendine Nook Scouts are the owners of the scout hut on Gilead, Longwood which was built in the 1940's and has been in constant use since. Over the last 3 years the scout hut has undergone a programme of refurbishment led by the scout group executive and leaders. This has involved re-roofing, construction of log store, internal wall lining, redecoration and installation of new log burner and flue. The final project is to have the external brick work repaired and a new weatherproof render applied.

2.2 Cost breakdown

The group is requesting **£1,000 revenue** from **Kirklees Rural District Committee**

Item	Amount requested from District Committee (A)	Amount funded from other sources (B)	Total Cost (A + B)
Building maintenance/improvement	£1,000	£2,700	£3,700
Totals	£1,000	£2,700	£3,700

Specialist contractors, Rendermeister based in Golcar and using Longwood based labour, have provided an estimate for the works of £3,700. Additional quotations are currently being sought from other local contractors.

The group have carried out specific fundraising for this project with two bag packing exercises at Sainsbury's Salendine Nook when £2,040 pounds was raised and the group is prepared to contribute £660 from its reserves.

2.3 Timescales

Works to be complete by Autumn 2014.

2.4 Expected outcomes, benefits and risks

Enhancements to the scout hut would allow the group to continue to provide and improve the activities they offer promoting healthy lifestyles and opportunities for all of our members. Currently as a group they provide activities for over 60 young people, provided by 12 adult leaders and 4 young leaders in training.

The project demonstrates it meets local community needs. The 25th Salendine Nook Scouts provide activities and training for young people from Longwood, Golcar, Salendine Nook and Outlane. The scout hut is essential to the group activities as it provides a base for adventurous activities including hiking, pioneering, fire lighting and outdoor cooking. The hut serves as a resource which many other groups do not have, allowing them to store large items of equipment without which they would not be able to run certain activities including camping equipment, large store of rope and pioneering equipment.

The scout hut occupies a prominent site alongside one of the main arterial routes into Longwood and they want to ensure that its appearance, and the area around it is kept in a presentable condition.

The group promotes that scouting provides equality of opportunity to all young people and adult volunteers irrespective of background, race, religion, gender or disability. The group state that activities in scouting are regularly designed to promote positive and inclusive behaviour and include community work such as volunteering, community safety, wildlife promotion projects and fund raising for less fortunate groups at home or in foreign countries e.g. Nepal and Chile.

The group is registered with the Kirklees Voluntary and Community Sector Development Team and has been assessed as an eligible organisation to receive grant funding from the Council.

2.6 Other agencies or services involved

N/A

3. Implications for the Council

There are no implications for the Council.

4. Consultees and their opinions

Ward Councillors have been consulted.

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

Members are requested to consider the request and make a decision as to whether to support the application.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Sarah Mitchell

Area and Neighbourhood Action Team

Communities and Leisure

Tel:01484 221000 Email: sarah.mitchell@kirklees.gov.uk

9. Assistant director responsible

Kimiyo Rickett

Assistant Director

Wellbeing and Communities

Tel: 01484 234002 Email: Kimiyo.rickett@kirklees.gov.uk



Name of meeting: District Committee – Kirklees Rural - Public Meeting
Date: 11 September 2014
Title of report: Marsden Community Association – Community Noticeboards (CV)

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan?	N/A
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett Assistant Director – Communities & Leisure 02/09/14
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet member portfolio	Communities & Leisure

Electoral [wards](#) affected: Colne Valley
Ward councillors consulted: All Kirklees Rural District Committee Councillors
Public or private: Public

1. Purpose of report

To seek approval for a grant of £500 revenue towards the costs of three community noticeboards in Marsden.

2. Key points

2.1 Background

Following the purchase of a lockable wall mounted notice board erected on the train station platform (Marsden-Huddersfield side), the group wishes to purchase another three lockable noticeboards for a) the other railway platform, b) Marsden Park c) Standedge Visitor Centre. The notice board contents will be managed through the Marsden Community Association to assist with promoting local events and services benefiting Marsden residents.

2.2 Cost breakdown

The group are requesting £500 from the District Committee.

The total cost of the project is £2,804 including VAT. The group will provide the remainder of the costs from their own funds, and through other fundraising activities.

2.3 Timescales

There are no specific timescale issues but the group is keen to carry out the work during the summer when the weather is dryer.

2.4 Expected outcomes, benefits and risks

Members are asked to consider the following points in reaching a decision:

The group has not yet provided estimates for the work. The group's GAP assessment (completed in November 2013) highlighted the need for a risk assessment, looking at health and safety, safeguarding, insurance, and involvement of volunteers, and a volunteer policy. It is suggested that, if the grant request is approved, the Committee should recommend that the group tackle these things as soon as possible.

3. Implications for the Council

Having completed a check against the Council Grants Criteria and completed a basic check of the organisation, the above project is eligible for a grant award.

4. Consultees and their opinions

The group states that they have discussed the project in advance with Councillor Donna Bellamy, and that information has been shared with Councillors Turner and Ridgway.

5. Next steps

If successful in gaining a grant from the District Committee, the group will be required to meet standard funding conditions and any specific conditions outlined above.

6. Officer recommendations and reasons

Members are requested to consider the request and the suggested conditions above, and make a decision as to whether to recommend to the Chair that the application be supported.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Julie McDowell, Area and Neighbourhood Action Co-ordinator
julie.mcdowell@kirklees.gov.uk 01484 221000

9. Assistant director responsible

Kimiyo Rickett, Assistant Director, Communities & Leisure
kimiyo.rickett@kirklees.gov.uk 01484 221000



Name of meeting: District Committee – Kirklees Rural - Public Meeting
Date: 11 September 2014
Title of report: Holmfirth Food & Drink 2014 (HVS)

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Is it in the Council's Forward Plan?	Not applicable
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett Assistant Director - Communities & Leisure 02/09/2014
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet member portfolio	Communities & Leisure

Electoral [wards](#) affected: Holme Valley South Ward
Ward councillors consulted: All Kirklees Rural District Committee Councillors
Public or private: Public

1. Purpose of report

For members to consider a grant request of £2,000 revenue from HEAD (Holmfirth Enterprise and Development Ltd) towards the annual Holmfirth Food & Drink Festival 2014.

2. Key points

2.1 Background

This annual event held in Holmfirth, encouraging around 30,000 visitors, is now part of the association's annual promotional programme to sustain and increase local business and tourism in the Holme Valley. In previous years, the Food & Drink Festival was co-ordinated by Kirklees Council, but due to resource constraints the Council has had to withdraw from running the festival.

This Festival is the 9th consecutive one to be held in September. The weekend is planned as an inclusive event promoting cultural diversity, welcoming international food and drink from Yorkshire and beyond. All local businesses can be involved in

the Food and Drink Festival through a promotional festival programme to encourage return visits to eat, shop and stay in the Holme Valley. It is expected that most visitors will come from the Kirklees area and most stallholders are based within 30 miles of Holmfirth.

The high number of expected visitors (based on last year's figures) as well as of local rural businesses that have applied for a stall or pitch, are a strong indication of the event's benefits and demand. In addition, the event actively promotes a healthy eating message, as well as safe food preparation through cookery demonstrations and visitors' interaction.

Good value for money can be seen when considering the cost per head of approximately 70p per visitor (30,000 visitors / £21,000 costs). A £2,000 grant award would therefore be equivalent to a cost of approximately 7p per head, whilst bringing in an increased footfall and subsequent income to businesses during the event as well as in later visits.

Set Up

The Association formed a company limited by guarantee called Holmfirth Enterprise and Development Limited in June 2014 with the intention of giving the organisers limited liability, but as a non-profit making company.

Holmfirth Enterprise & Development charges its members £60 per year for membership. This combined with the income from the Christmas Lights switch on event and other smaller events through the year make a surplus that will cover this year's budgeted shortfall of the Festival.

There are currently 50 accepted stallholder's applications and we expect to raise about £10,000 from their stallholder/pitch fees.

2.2 Cost breakdown

The total cost of the project is	£21,265.00
HEAD own funds contributions	£5,265.00
Holme Valley Parish Council – decision 08/09/2014	£2,000.00
Longley Farm – decision 08/09/2014	£2,000.00
Stall holders fees - expected	£10,000.00
The group are requesting	£2,000.00 Revenue

Item	Amount requested from District Committee (A)	Amount funded from other sources (B)	Total Cost (A + B)
Insurance		500	500
Publicity and promotion		2,000	2000
Traffic management	1,000	3,300	4,300
Venues hire and rent	1,000	1,400	2,400
Volunteer expenses		500	500
Kitchen hire and disposables		800	800
Entertainers		3,000	3,000
Fuel and gas safety management		1,000	1,000
Compère		500	500
Toilet hire		800	800
Cleansing		400	400
Health & safety and first aid		2,000	2,000
Project management		3,000	3,000
Licensing		65	65
Totals	= £2,000	= £19,265	=£21,265

2.3 Timescales

Event will take place on Saturday 28th and Sunday 29th September 2014 in the streets and market of Holmfirth, and is organised by the businesses of Holmfirth.

2.4 Expected outcomes, benefits and risks

The weekend, delivered in a festival atmosphere in the open air, will feature local offerings providing a platform for showcasing the best of Yorkshire produce and the beauty and amenities of the area.

2.6 Other agencies or services involved

Road closures have been applied for.

3. Implications for the Council

There are no implications for the Council.

The group has recently undergoing the GAP registration with the Kirklees Voluntary and Community Sector Development Team.

Grant Access Point registration. The group has a score of 1A, explanation of score: The overall management arrangements for this organisation are acceptable for the type of organisation. Development would only be recommended if the organisation wanted to change or expand.

4. Consultees and their opinions

Kirklees Markets are in support of the initiative.

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides

monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

Members are asked to consider the above proposal and grant request for £2,000 revenue funding.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Julie McDowell
Area and Neighbourhood Action Team
Communities and Leisure
Tel:01484 221000 julie.mcdowell@kirklees.gov.uk

9. Assistant director responsible

Kimiyo Rickett
Assistant Director
Wellbeing and Communities
Tel: 01484 234002 Email: Kimiyo.rickett@kirklees.gov.uk



Name of meeting: District Committee – Kirklees Rural - Public Meeting
Date: 11 September 2014
Title of report: Shepley War Memorial Project - (Kirk)

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan?	N/a
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett Assistant Director – Communities & Leisure 02/09/14
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet member portfolio	Communities & Leisure

Electoral [wards](#) affected: Kirkburton Ward
Ward councillors consulted: All Kirklees Rural District Committee Councillors

Public or private: Public

1. Purpose of report

For members to consider awarding £1,228 Capital grant funding to Shepley Village Association towards the resurfacing of area around the war memorial and a bronze plaque.

2. Key points

2.1 Background

Shepley Village Association is a non-profit voluntary community organisation, who manages the War Memorial Project.

The project has already achieved extensive drainage to the path and base of the memorial woods (suffering from flooding for several years) in the form of a stream and a timber bridge donated by a local company, along with numerous plant donations from residents and a local garden centre. The memorial has become a cherished and much loved area of the village after decades of neglect.

The war memorial renovations are now desperately needed to make the area safe and attractive.

New gravel surfacing to war memorial area: The existing tarmac around the monument is in very poor state of repair due to age, tree roots etc. There are numerous large and dangerous raised cracks and broken areas throughout. Gravel will allow for any further movement caused by tree roots and will be cost effective and easy to maintain.

New bronze Plaque: To compliment originals, and to represent conflicts and sacrifices since 1945 to present day in the form of a single short sentence/quote (yet to be decided).

2.2 Cost breakdown

The total cost of the project is £2,456
The War Memorial Trust are contributing £1,228
The group are requesting £1,228 Capital

Item	Amount requested from District Committee (A)	Amount funded from other sources (B)	Total Cost (A + B)
Decorative gravel, membrane, etc. transport and labour Replacement benches	£1,063	£1,063	£2,126
Bronze plaque	£165	£165	£330
Totals	= £1,228	= £1,228	= £2,456

2.3 Timescales

Works to be complete over the first two weekends in October 2014.

2.4 Expected outcomes, benefits and risks

The whole village and its visitors will benefit from better and safer access to what should be one of the most attractive and important war memorials in the area. This work will ensure future residents of the village will have a monument that will be easy to maintain and cost effective.

2.6 Other agencies or services involved

War Memorial Trust is in support of the application, and contributing half the costs (letter available).

John Fletcher, Head of Kirklees Parks and Landscapes has given written permission for works to be carried out (copy available).

3. Implications for the Council

There are no implications for the Council.

The group is GAP (Grant Application Process) registered with the Kirklees Voluntary and Community Sector Development Team and has been assessed as an eligible organisation to receive grant funding from the Council.

4. Consultees and their opinions

Kirklees Parks and Landscapes are in support of the initiative. Kirkburton Ward councillors have expressed support for the project.

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

Members are requested to consider the request and make a decision as to whether to support the application of £1,228 Capital.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Julie McDowell

Area and Neighbourhood Action Team

Communities and Leisure

Tel:01484 221000 julie.mcdowell@kirklees.gov.uk

9. Assistant director responsible

Kimiyo Rickett

Assistant Director

Wellbeing and Communities

Tel: 01484 234002 Email: Kimiyo.rickett@kirklees.gov.uk



Name of meeting: District Committee – Kirklees Rural - Public Meeting
Date: 11 September 2014
Title of report: Shelley Community Football Club– Improvement works (Kirk)

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan?	N/a
Is it eligible for “call in” by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett Assistant Director – Communities & Leisure 2/09/14
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet member portfolio	Communities & Leisure

Electoral [wards](#) affected: Kirkburton
Ward councillors consulted: All Kirklees Rural District Committee Councillors
Public or private: Public

1.0 Purpose of report

For Members to approve the remainder £3,000 capital grant funding sought in support of the improvement works at the club site in Storthes Hall.

2.0 Key points

2.1 Background

On the 7th April 2014 Mirfield, Denby Dale & Kirkburton Area Committee considered an application for £12,000 from Shelley Community Football Association. The Committee approved £9,000 and agreed to consider the remainder £3,000 request later in the year, subject to Capital rollover. On the 16th July 2014, rollover was approved by the full Council.

2.2 Project Update

Floodlighting to the main pitch has now been completed; however a more powerful generator had to be purchased in order to operate the floodlights at a cost of £9,000.

All the safety fencing and improvements have been carried out.

The group is now looking to secure additional funding for:

- a) Covered Seating to existing terracing approximately £10,000
- b) Ground erosion protection around the main pitch approximately £3,400

2.3 Timescales

Start date: Summer 2014 - Finish date: September 2014

2.4 Expected outcomes, benefits and risks

The projects will encourage more people to engage in active healthy activity as the facilities improve and become attractive to all ages and gender of people interested in playing football. The improved facilities for spectators will encourage more parents and general spectators to attend fixtures, support the teams and engage in the use of our fund raising activities which will help support and maintain the club.

2.5 Other agencies or services involved

Not applicable

3.0 Implications for the Council

The group are going through the process of becoming registered with the Kirklees Voluntary and Community Sector Development Team.

4.0 Consultees and their opinions

The Kirkburton Ward councillors have expressed support for the project.

5.0 Next steps

If successful in gaining funding from the District Committee, it will be subject to meeting standard funding conditions and any specific conditions outlined above. This will include the provision of monitoring and evaluation information against terms and conditions, as well as expenditure.

6.0 Officer recommendations and reasons

Members are requested to consider the request for £3,000 capital funding subject to available budgets.

7.0 Cabinet portfolio holder recommendation

Not applicable.

8.0 Contact officer and relevant papers

Julie McDowell

Area & Neighbourhood Co-ordinator, Communities and Leisure

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9.0 Assistant director responsible

Kimiyo Rickett

Assistant Director, Communities and Leisure

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